

Bitcoin Suisse is the Swiss crypto-native pioneer and trusted gateway to crypto asset investing. As the leading crypto financial service provider in Switzerland, we operate across the most relevant crypto exchanges and provide brokerage, custody, staking and other crypto-related services at the forefront of technical innovation. We are as dedicated to our clients as we are passionate about cryptocurrencies and the underlying blockchain technology. We make things happen and have helped to shape the crypto and blockchain ecosystem in Switzerland as a driving force in the development of the 'Crypto Valley'. Bitcoin Suisse is headquartered in Zug with offices in Copenhagen, Vaduz and Bratislava and targets (ultra-) high-net-worth private individuals and institutional clients.

Digital Asset Custody Specialist

You will have the following responsibilities

Custody Operations & Expertise:

- Act as the in-house subject-matter expert in digital asset custody, acting as the bridge between trading, staking, and DeFi services
- Operate and continuously improve our institutional-grade custody service, including the client-controlled HSM-based cold-storage Vault Solution and the pooled/separated Crypto Account
- Manage and monitor custody-related operational processes, including user and policy management, seed and wallet management, and withdrawal-address whitelisting with time-lock controls
- Support improvements to our fee billing, onboarding, and client lifecycle processes
- Troubleshoot and resolve custody-related issues together with our infrastructure and software development teams

Product Delivery & Stakeholder Engagement:

- Actively engage in stakeholder management across the business and development organizations, and support internal teams with questions about procedures, responsibilities, and internal tools
- Manage internal user groups in cases of application-related questions, troubleshooting or bug management, and provide internal education on new features
- Conduct User Acceptance Testing (UAT) for system integrations and new custody features, working closely with IT Infrastructure and Business Operations
- Support decision-making by providing insights in the form of operational or management reports and performing ad-hoc analysis of custody-related data

Risk & Incident Management:

- Participate in regular risk call updates and coordinate follow-up actions; drive risk initiatives and related improvement programs
- Report operational or system incidents to the Risk function and, when required, perform and monitor operational and system controls related to Custody
- Maintain documentation and evidence to ensure compliance with internal policies, regulatory requirements, and audits
- Ensure completeness of business documentation

What you bring along

- You are excited about crypto, and you are a self-driven, open-minded personality with strong analytical skills to recognize and solve problems efficiently
- Solid knowledge about cryptocurrencies, blockchain technologies, cryptography, cybersecurity, risk management, and adversarial thinking — and a willingness to go further down the rabbit hole
- Hands-on experience with self-custody and knowledge of how seeds, private keys and wallets work; being a crypto OG is a plus
- Experience with custody solutions, key management, hardware wallets, cold storage and multi-party transaction governance (Requestor / Controller / Approver)
- A degree in Finance, Economics, Business Information Technology, Computer Science, or another subject related to

the nature of this role

- Experience with external and internal audits and related standards such as ISAE 3402, SOC2, DORA, ISO 27001 and similar
- Excellent language skills in English and optionally German

What we offer

- **Expertise:** Work with crypto native experts
- **Culture:** Positive and supportive team culture that relies on common goals, ambitions and values
- **Activities:** Regular team events and activities
- **Ownership:** High level of autonomy and responsibility
- **Fitness:** Multisport Card
- **Location:** Office location in the new Bratislava downtown (Jurkovičova tepláreň)
- **Home Office**
- **Workation:** Enjoy the flexibility of working across designated EU countries, with up to 20 days a year to combine work and travel

Apply now